

# Handover Certificate

<b>Customer</b>		<b>User</b>	
<b>Address</b>		<b>Address</b>	
<b>Contact No</b>		<b>Contact No</b>	
<b>Email Address</b>		<b>Email Address</b>	

<b>Scope of work to be carried out</b>

<b>Additional work not included on the Purchase Order</b>

<b>Location of work</b>	
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<b>Date of Work</b>	
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<b>Engineers carrying out the work.</b>	
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# Handover Certificate

Scope of work completed

<b>Scope of work outstanding</b>

<b>Additional notes</b>

<b>Exclusions</b>

Comments from customer

Date of Scope of work covered under a Service contract (Yes / No)	
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Date work completed		Engineer's signature	
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