

Requirements Prior to Installation of the Emergency Lockdown Panel

School / Academy

Contact Name

Telephone Number

- 1) Non-Switched 13-amp fused spur – required where panel is to be located ☐
- 2) Cat 5 point from alarm panel to telephone system or activation switch / software ☐
- 3) Connection cable from the Fire Alarm Panel to the Lockdown Panel - a connection to the fire alarm panel normally the same as for a class change. This will ring the fire alarm bells only and not set the fire alarm, this is a different sound to the fire alarm. The circuit needs to be normally open, and the bells should only ring for as long as the circuit is closed. We will liaise with your Fire Alarm Maintainer. ☐

Note - Both points 1, 2 and 3 need to be installed as close to the Panel as possible.

- 4) For telephone activation A or B below required
 - A) A POT Port / SLT Port or where a 2-wire device would be connected to on the telephone system ☐
 - B) An ATA which needs to be installed in the data cabinet at the distant end of the Cat 5 Point ☐

For activation via mobile phones the network relay board will be positioned next to the lockdown panel

Note - The ATA should be programmed with a unique number outside of your normal extension range. If more than one ATA is required then all the ATA's will need to be put into a new ringing group, again outside of the normal range. The group and the ATA should be alpha tagged as "lockdown". This will enable each panel to be activated individually by ringing the associated ATA, or all of them together by ringing the group.

- 5) Contact details of the Fire Alarm maintainer
- 6) Contact details of the IT Department at school / facility
- 7) Third Party IT Provider

Name	Position	Signed	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

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